MSC REPORT FOR BASIC STUDENT FOR FALL SEMESTER

To be completed and discussed with the student no later than December __, 20___
Student to bring this evaluation to SCOFE group the week of December __, 20___

Student's Name______________________________________________________________

Ministry Site ________________________________________________________________

Name of MSC Chairperson (please print) _________________________________________

Note: Most MSCs find it helpful to make individual notes on the evaluation form in each person's handbook in advance of the evaluation meeting, discuss those initial thoughts at the meeting, and then write the final evaluation that will be discussed with the student and brought to CTS. Feel free to use and attach additional pages if needed.

Please offer helpful comments in response to each of the following, giving concrete examples whenever possible:

1. In what ways has the student taken initiative in getting to know the ministry setting and the people and in what ways might the student become more engaged in this area?

2. Is the student faithful to tasks and relationships? Please describe any concerns in this area.

3. In what ways does the student show a high degree of preparation for the tasks of ministry at your congregation or agency? In what ways does the student show a lack of preparation?

4. Has the student been open and responsive to your guidance and feedback? Please describe any concerns in this area.

5. Has the student identified learning opportunities and taken specific, focused steps to explore those opportunities and grow in those areas of ministry?
6. Has the student taken the initiative to consistently bring items for discussion to the MSC? What have been some of the things you have discussed and reflected upon with your student?

7. What are the strengths of the student and his/her ministry?

8. Have you and the student discussed how well you believe this process is going and ways you might improve communication and support?

9. Name three areas for growth that you believe the student should concentrate on during the spring semester. These will be discussed at the SCOFE Supervisor’s mid-year visit to your congregation or agency in January or early February.

___________________________________  _____________________
MSC Chairperson’s signature / date   Student’s signature/ date